SALEM PRESS ORDER FORM

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Date _____ PO# _____ Sales Representative _____

Bill to _____ Ship to _____

Institution _____ Institution _____

Address _____ Address _____

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Tel: (____) _____ Fax: (____) _____ Attention _____

E-mail _____

❑ Do not invoice until purchase order is received. Approximate date: _____

HOLD FOR P.O. NUMBER: ❑ YES ❑ NO • DOES YOUR LIBRARY WANT PROCESSING: ❑ YES ❑ NO

ALLOW 4-6 WEEKS FOR ATTACHED PROCESSING.

Special Instructions:

❑ CHECK HERE TO AUTHORIZE INSTANT ACTIVATION OF YOUR TITLES ONLINE!

WE WILL ACTIVATE YOUR TITLES UPON RECEIPT OF YOUR ORDER SO YOU CAN START USING THEM RIGHT AWAY!

Discount schedule for Libraries & Institutions	**3-9 Titles**	**10-35 Titles**	**36+ Titles**
Discounts are per order and do not apply to prepub prices	**5%**	**10%**	**15%**

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				Subtotal:	
				Shipping: (add 4%)	
				Order Total:	

Authorization: